

**Date:** [Date]

**To:** [Counsel Name]  
[Law Firm Name]  
[Address]  
[City, State, Zip Code]

**Re: Referral for Real Property Execution and Collection Services**

Dear [Counsel Name],

Our office represents [Judgment Creditor Name] regarding a final judgment entered against [Judgment Debtor Name] in the matter of [Case Name], Case Number [Case Number], in [Court Name].

The current outstanding balance on the judgment, including post-judgment interest and costs, is \$[Amount]. We have identified that the Debtor holds legal interest in the following real property:

- **Property Address:** [Full Street Address]
- **Legal Description:** [Insert Legal Description/Parcel ID]

We are formally referring this matter to your firm to initiate an execution sale and any necessary post-judgment proceedings to satisfy the debt through the aforementioned real property.

Enclosed please find the following documents:

1. Certified Copy of the Final Judgment;
2. Recorded Judgment Lien Certificate/Abstract of Judgment;
3. Current Title Search/Property Report;
4. Last Known Address of the Debtor.

Please review these materials and provide us with your standard retainer agreement or fee schedule for real property executions. We look forward to your confirmation of receipt and your initial assessment of the priority of our lien relative to other encumbrances.

Sincerely,

[Your Name]  
[Your Firm/Company Name]  
[Your Phone Number]  
[Your Email]