

[Your Name]
[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Attorney Name]
[Law Firm Name]
[Address]
[City, State, Zip Code]

RE: Professional Valuation Services for Commercial Probate Assets

Dear [Attorney Name],

I am writing to introduce myself as a specialist in commercial real estate valuation and brokerage. I understand the complexities involved in settling estates, particularly when commercial property assets are involved.

I provide comprehensive Broker Price Opinions (BPOs) and market analysis reports specifically designed to assist executors and legal counsel in determining the Fair Market Value (FMV) for probate proceedings, date-of-death valuations, and potential asset liquidation.

My services include:

- Detailed analysis of office, retail, industrial, and multi-family properties.
- Comprehensive market data and comparable sales research.
- Asset management recommendations for estate beneficiaries.
- Expert marketing and disposition strategies if a sale is required.

If you currently have a file requiring a professional valuation or are looking for a reliable resource to refer your clients to, I would welcome the opportunity to discuss how I can add value to your practice.

I have enclosed my professional brochure and business card for your records. I will follow up with your office next week to see if there is a convenient time for a brief introductory meeting.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your License Number/Title]