

[Company Name]
[Company Address]
[City, State, Zip Code]
[Date]

[Employee Name]
[Employee Address]
[City, State, Zip Code]

Subject: Notice of Investigation into Workers' Compensation Claim

Dear [Employee Name],

This letter is to formally notify you that [Company Name] has initiated an internal investigation regarding your workers' compensation claim filed on [Date of Claim/Injury].

This investigation has been prompted by [mention reason: e.g., conflicting information, witness reports, or inconsistencies in documentation] regarding the circumstances of your reported injury. We are taking this step to ensure the integrity of our safety programs and to confirm that all claims are handled in accordance with state laws and company policy.

During this process, we may review medical records, surveillance footage, witness statements, and other relevant documentation. You may be required to participate in an investigative interview to clarify details surrounding your claim. Your cooperation in this matter is mandatory and expected.

Please be advised that providing false or misleading information to obtain workers' compensation benefits is considered insurance fraud. If the investigation concludes that fraudulent activity has occurred, [Company Name] will take appropriate action, which may include termination of employment and referral of the case to the [State] Insurance Fraud Division and local law enforcement.

We will notify you of the outcome once the investigation is complete. If you have any questions, you may contact [Name/Department] at [Phone Number].

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]