

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

RE: Notice of Declination of Appellate Representation

Dear [Recipient Name],

Thank you for contacting [Law Firm Name] regarding legal representation for your appeal of the judgment entered on [Date] in the matter of [Case Name/Number].

After carefully reviewing the materials provided and the merits of your case, I am writing to formally notify you that this firm will not be able to represent you in this appeal. This decision is not necessarily a reflection of the merits of your case, but rather a result of our current caseload and internal evaluation criteria.

Please be advised that strict deadlines apply to the filing of an appeal. These deadlines are jurisdictional, meaning that if you fail to file the necessary documents (such as a Notice of Appeal) by the required date, you will lose your right to appeal forever. In your case, the deadline to file appears to be [Date, if known, otherwise state "approaching rapidly"].

Because of these time constraints, I strongly recommend that you contact another attorney or the local bar association immediately if you wish to pursue this matter further. Our firm will not be taking any action on your behalf, and no attorney-client relationship has been formed.

We are returning any original documents you provided to us along with this letter.

We wish you the best of luck with your legal matters.

Sincerely,

[Attorney Name]

[Law Firm Name]