

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Notice of Non-Engagement Regarding Appellate Representation

Dear [Client Name],

Thank you for contacting [Law Firm Name] regarding the possibility of representing you in an appeal of the judgment entered on [Date of Judgment] in the matter of [Case Name/Number].

This letter serves as formal notice that [Law Firm Name] will not be representing you in this appeal. We have not accepted your case, and no attorney-client relationship has been formed regarding this appellate matter.

Please be advised that there are very strict deadlines for filing a Notice of Appeal. Failure to file the required documents within the statutory time limit will result in the permanent loss of your right to appeal. In this jurisdiction, the deadline is generally [Number] days from the date of the entry of judgment.

Because we are not representing you, we recommend that you consult with another attorney immediately if you still wish to pursue an appeal. This will ensure your legal rights are protected before any deadlines expire.

We are returning all original documents you provided to our office herewith.

Sincerely,

[Attorney Name]

[Law Firm Name]