

[Your Name/Title]
[Organization/Court Department]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Evaluator Name]
[Evaluator Agency/Practice]
[Address]
[City, State, Zip Code]

RE: Referral for Court-Ordered Marital Evaluation
Case Name: [Party A Name] vs. [Party B Name]
Case Number: [Insert Case Number]

Dear [Evaluator Name],

Pursuant to the court order issued on [Date of Order] by the [Name of Court], this letter serves as a formal referral for a marital evaluation involving the following parties:

Party A: [Name, Address, Phone, Email]
Party B: [Name, Address, Phone, Email]

The scope of this evaluation is to address the following issues as directed by the Court:

- [Specify issue, e.g., Assessment of marital stability]
- [Specify issue, e.g., Recommendation for reconciliation or dissolution]
- [Specify issue, e.g., Impact of conflict on minor children]
- [Specify issue, e.g., Identification of domestic safety concerns]

Please conduct a comprehensive evaluation and submit your written report and recommendations to the Court by [Due Date]. Your report should include a summary of interviews, clinical observations, and any standardized testing results utilized during the process.

Attached to this letter are the following documents for your review:

- Copy of the Court Order for Evaluation
- Relevant Pleadings/Case History
- [List any other relevant documents]

The parties have been instructed to contact your office by [Deadline Date] to schedule their initial appointments. Regarding fees, the Court has ordered that [Party A] pay [Percentage]% and [Party B] pay [Percentage]% of the evaluation costs.

If you have any questions or require further clarification regarding this referral, please contact my office at [Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Role]