

Date: [Date]

To: [Counselor/Agency Name]

[Address]

[City, State, Zip Code]

RE: Referral for Post-Decree Family Counseling

Case Name: [Case Name/Parties Involved]

Case Number: [Court Case Number]

Dear [Counselor Name],

This letter serves as a formal referral for [Parent Name 1] and [Parent Name 2] to engage in post-decree family counseling. A final decree regarding their domestic relations matter was entered on [Date of Decree].

The primary objectives for this referral include:

- Improving co-parenting communication and conflict resolution.
- Addressing the adjustment and emotional needs of the minor children: [Child Names/Ages].
- Facilitating the implementation of the court-ordered parenting plan.
- [Optional: Insert specific issue, e.g., transitions, holiday scheduling, or behavioral concerns].

The parties have been instructed to contact your office by [Deadline Date] to schedule an initial intake. Please notify the undersigned or the court if either party fails to comply with this referral.

We request that you provide periodic progress reports regarding attendance and general cooperation, subject to standard confidentiality and HIPAA regulations.

Thank you for your assistance in this matter. If you require copies of the current Parenting Plan or relevant court orders, please contact [Contact Person] at [Phone Number/Email].

Sincerely,

[Your Name/Signature]

[Your Title/Role, e.g., Attorney, Mediator, or Judge]

[Phone Number]

CC:

[Parent Name 1 / Legal Counsel]

[Parent Name 2 / Legal Counsel]