

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

[Inmate Number, if applicable]

Re: Notice of Declination of Appellate Representation

Dear [Client Name],

Thank you for contacting [Law Firm/Organization Name] regarding legal representation for your appeal of the judgment entered in [Case Name and Case Number].

After a thorough review of the materials provided and the current capacity of our firm, I am writing to formally notify you that we are unable to represent you in this matter. This decision is not necessarily a reflection of the merits of your case, but rather a result of our current caseload and internal evaluation criteria.

Please be advised that appellate procedures are subject to strict deadlines. If you wish to pursue this appeal, you must file the necessary documents, such as a Notice of Appeal, within the timeframes established by the court. Failure to meet these deadlines may result in the permanent loss of your right to appeal.

We recommend that you consult with another attorney or the public defender's office immediately to ensure your rights are protected. We are returning all original documents you provided to us along with this letter.

We wish you the best in the resolution of your legal matters.

Sincerely,

[Attorney Signature]

[Attorney Name]

[Law Firm Name]