

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Matter of [Case Name/Number] - Case Conclusion

Dear [Client Name],

I am writing to formally conclude our representation regarding your recent legal matter. We are very pleased with the outcome achieved in your case, and I trust that you are satisfied with the resolution as well.

Now that your case is closed, I would like to ask for your assistance. Much of our practice is built on referrals from satisfied clients. If you know of any friends, family members, or colleagues who are in need of criminal defense representation, I would greatly appreciate it if you would recommend our firm to them.

Additionally, if you have a moment, we would value your feedback. Online reviews are also a helpful way for others to find our services. You can find us on [Insert Platform, e.g., Google/Yelp/Avvo] at the following link: [Insert Link].

Thank you for placing your trust in our firm during this difficult time. We wish you the very best in your future endeavors.

Sincerely,

[Attorney Name]

[Law Firm Name]

[Phone Number]

[Website]