

[Date]

[Prospective Client Name]

[Address]

[City, State, Zip Code]

RE: NOTICE OF NON-ENGAGEMENT - Potential Appeal of [Case Name/Number]

Dear [Prospective Client Name],

Thank you for contacting [Law Firm Name] regarding legal representation for an appeal of the judgment entered on [Date] in the matter of [Case Name].

After reviewing the preliminary information provided, this firm has decided not to accept representation of your case at this time. We are not acting as your attorneys, and no attorney-client relationship has been formed.

Please be advised that appellate procedures are governed by strict jurisdictional deadlines. Failure to file a Notice of Appeal or other required documents within the statutory timeframes will result in the permanent loss of your right to appeal. We have not calculated these deadlines for you, and we strongly recommend that you consult with another attorney immediately to ensure your rights are protected.

We are returning all original documents you provided to our office herewith. We will not be retaining a copy of your file.

Thank you for considering our firm. We wish you the best in seeking other counsel.

Sincerely,

[Attorney Name]

[Law Firm Name]