

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: Advance Waiver of Potential Conflicts of Interest

Dear [Client Contact Person],

This letter follows our discussion regarding [Law Firm Name]'s representation of [Client Name] ("the Client") in connection with [Description of Current Matter]. We are pleased to represent you in this matter.

As we discussed, our firm represents many other entities and individuals. It is possible that in the future, an existing or new client may ask us to represent them in a matter that is adverse to you. These matters might include business transactions, negotiations, or disputes. To avoid potential disqualification, we are requesting your consent to an advance conflict waiver.

By signing this letter, the Client agrees that [Law Firm Name] may represent other clients in matters that are adverse to the Client, provided that:

- The future matter is not "substantially related" to the legal work we are currently performing (or have performed) for the Client;
- We have not obtained confidential information from the Client that could be used in the future matter to the Client's material disadvantage; and
- We implement an ethical screen if necessary to protect your confidential information.

This waiver does not apply to any matter where the Client and the other party are opposing parties in the same litigation or formal administrative proceeding.

The Client should understand that while we do not currently perceive any conflict, your consent could result in the firm representing a party with interests directly opposed to yours in the future. You are encouraged to consult with independent counsel before signing this waiver.

Please indicate your agreement to these terms by signing and returning the enclosed copy of this letter.

Sincerely,

[Attorney Name]

[Law Firm Name]

Agreed and Accepted:

By: _____
Name: [Authorized Signatory Name]
Title: [Title]
Date: _____