

**[Date]**

**[Beneficiary Name]**

[Beneficiary Address]

[City, State, Zip Code]

**RE: Conflict of Interest Waiver Regarding the [Trust Name]**

Dear [Beneficiary Name],

This letter is to formally disclose a potential conflict of interest regarding the administration of the [Trust Name] (the "Trust").

I, [Fiduciary Name], am currently serving as the [Trustee/Executor] of the Trust. I am writing to inform you that a potential conflict has arisen because [Describe the nature of the conflict, e.g., the Trustee is also a beneficiary, or the Trustee is purchasing an asset from the trust].

As a fiduciary, I have a duty of loyalty to act solely in the best interests of the beneficiaries. Because of the situation described above, my personal interests may theoretically conflict with my duties to the Trust.

I am requesting that you waive any claim regarding this specific conflict of interest. By signing this letter, you acknowledge that:

- You have been informed of the nature of the conflict.
- You have had the opportunity to seek independent legal counsel.
- You consent to [Fiduciary Name] continuing to act as [Trustee/Executor] despite this conflict.
- You waive any future claims against the fiduciary arising solely from this specific disclosed conflict.

If you agree to this waiver, please sign and return the enclosed copy of this letter.

Sincerely,

[Signature of Fiduciary]

[Printed Name of Fiduciary]

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**ACKNOWLEDGMENT AND WAIVER**

I, [Beneficiary Name], have read the above disclosure and hereby voluntarily waive the described conflict of interest.

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[Beneficiary Signature]

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[Date]