

[Date]

[Name of Fiduciary]

[Address]

[Name of Beneficiary]

[Address]

**RE: Waiver of Potential Conflict of Interest regarding [Name of Estate or Trust]**

Dear [Name of Fiduciary] and [Name of Beneficiary],

This letter confirms that [Law Firm Name] has been asked to represent both [Name of Fiduciary], in their capacity as [Executor/Trustee], and [Name of Beneficiary], as a beneficiary of the [Estate/Trust Name].

**1. Disclosure of Potential Conflict:** Under legal ethics rules, a conflict of interest may exist when a firm represents both the person managing an estate/trust and a person receiving assets from it. The interests of a fiduciary and a beneficiary are usually aligned, but they can become adverse regarding matters such as accounting, distribution timing, or compensation.

**2. Shared Information:** In this joint representation, any information shared by one party with the firm related to this matter may be shared with the other party. There is no expectation of confidentiality between the two of you regarding the administration of this [Estate/Trust].

**3. Withdrawal:** If a dispute arises between you that creates a direct conflict, [Law Firm Name] may be required to withdraw from representing one or both of you in this matter.

**4. Consent and Waiver:** By signing below, you acknowledge that you have been informed of the potential conflicts, have had the opportunity to consult with independent counsel, and voluntarily consent to this concurrent representation.

Sincerely,

[Attorney Name]

[Law Firm Name]

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**ACKNOWLEDGMENT AND CONSENT**

I have read this letter and consent to the representation as described above.

\_\_\_\_\_  
[Name of Fiduciary], Fiduciary

Date: \_\_\_\_\_

\_\_\_\_\_  
[Name of Beneficiary], Beneficiary  
Date: \_\_\_\_\_