

[Date]

[Client Name]

[Client Address]

[City, State, Zip]

RE: Notice of Law Firm Dissolution and Consent to Continued Representation

Dear [Client Name],

We are writing to formally notify you that the law firm of [Current Law Firm Name] (the "Firm") will be dissolving, effective [Date of Dissolution]. As a result of this dissolution, the attorneys currently representing you in [Case Name/Matter Description] will be moving to separate law firms.

Specifically, [Attorney A Name] will be joining [New Firm A Name], and [Attorney B Name] will be joining [New Firm B Name]. Both attorneys have worked closely on your file and wish to ensure your interests remain protected during this transition.

Disclosure of Potential Conflict

Because the Firm is dissolving and the attorneys are moving to different practices, a potential conflict of interest may arise under the Rules of Professional Conduct regarding the division of fees, the transfer of files, or the shared use of resources during the wind-down period. Furthermore, if you choose to have these attorneys continue representing you jointly through their new respective firms, this creates a co-counsel relationship that requires your informed consent.

Waiver and Consent

By signing this letter, you acknowledge and agree to the following:

- You have been informed of the dissolution of the Firm.
- You waive any potential conflict of interest arising solely from the dissolution of the Firm and the transition of your matter to the new firms.
- You consent to [Attorney A] and [Attorney B] continuing to represent you jointly at their new firms.
- You authorize the transfer of your client file and any unearned retainers to the new firms as directed.

You have the right to seek independent legal counsel before signing this waiver and the right to choose different legal representation entirely.

Please indicate your consent by signing below and returning this letter to us.

Sincerely,

[Partner Name/Firm Representative]
[Current Law Firm Name]

CLIENT CONSENT

I have read the foregoing and hereby provide my informed consent to the waiver of potential conflicts and the continued representation as described above.

Signature: _____ Date: _____

Print Name: _____