

[Date]

[Name of Former Client]

[Address]

[City, State, Zip Code]

RE: Conflict of Interest Waiver Regarding [Name of Matter/Formal Partnership]

Dear [Name of Former Client],

As you are aware, our firm previously represented [Name of Dissolved Entity] in connection with [Description of past representation]. Following the dissolution of that entity, we have been asked to represent [Name of Current Client] in connection with [Description of new matter].

Because of our prior representation of the dissolved entity, our current representation of [Name of Current Client] may present a potential conflict of interest under the Rules of Professional Conduct. Specifically, [Explain nature of the conflict, e.g., the new matter is substantially related to the previous matter or involves interests adverse to your interests as a former partner/member].

We have evaluated this situation and believe that we can represent [Name of Current Client] competently and diligently without adversely affecting our responsibilities to you. We will ensure that any confidential information obtained during our prior representation remains protected and will not be used in the current matter.

To proceed with this new representation, we require your written consent to waive this potential conflict of interest. By signing below, you acknowledge that you have been informed of the nature of the conflict and the risks involved, and that you have had the opportunity to consult with independent legal counsel regarding this waiver.

If you agree to waive this conflict, please sign and return the enclosed copy of this letter.

Sincerely,

[Attorney Name]

[Law Firm Name]

ACKNOWLEDGMENT AND WAIVER

I, [Name of Former Client], have read the foregoing letter and understand the potential conflict of interest described. I hereby waive any conflict of interest and consent to [Law Firm Name] representing [Name of Current Client] in the matter described above.

Signature: _____
Date: _____