

[Date]

[Client Name]  
[Client Address]

**RE: Conflict of Interest Waiver - [Description of Unrelated Matter]**

Dear [Client Name],

As you know, [Law Firm Name] is currently representing you in connection with your estate planning. We are writing to request your formal consent regarding a potential conflict of interest that has arisen in an unrelated matter.

Our firm has been asked to represent [Other Party Name] in [Brief Description of Unrelated Matter]. This matter is entirely separate from the estate planning services we provide to you. We do not believe that our representation of [Other Party Name] will adversely affect our ability to provide competent and diligent representation to you regarding your estate plan.

Under the Rules of Professional Conduct, we are required to obtain your informed written consent because we would be representing a client whose interests are adverse to yours in this separate matter. By signing this letter, you acknowledge the following:

- The firm will continue to protect your confidential information.
- No information from your estate planning file will be shared with the team handling the unrelated matter.
- You have the right to consult with independent counsel before signing this waiver.

If you agree to waive this conflict, please sign and return the enclosed copy of this letter. If you have any questions, please contact us immediately.

Sincerely,

[Attorney Name]  
[Law Firm Name]

---

## CONSENT AND WAIVER

I, [Client Name], have read the above disclosure and hereby consent to [Law Firm Name]'s representation of [Other Party Name] in the unrelated matter described above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_