

[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Re: Notice and Waiver of Concurrent Conflict of Interest

Dear [Client Name],

As you are aware, [Law Firm Name] currently represents you in your family law matter, specifically [Case Name/Description]. We have been asked to represent [Other Client Name] in a separate legal matter regarding [Description of Unrelated Matter].

Under the Rules of Professional Conduct, a conflict of interest exists when a firm represents two clients simultaneously, even if the legal matters are completely unrelated. We are writing to formally disclose this concurrent representation and to request your informed consent to proceed.

We have evaluated this situation and believe the following protections are in place:

- The matters are entirely unrelated in fact and law.
- No confidential information obtained from you will be shared with [Other Client Name].
- The attorneys handling your family law case will be different from the attorneys handling the unrelated matter for [Other Client Name].
- Our representation of [Other Client Name] will not adversely affect our ability to provide you with competent and diligent representation.

Despite these protections, potential risks include the possibility that a future dispute could arise between you and [Other Client Name], or that your interests may become adverse in ways we cannot currently foresee. Should a direct conflict arise between your interests and those of [Other Client Name], we may be required to withdraw from representing one or both parties.

By signing below, you acknowledge that you have been informed of the nature of the conflict, have had the opportunity to consult with independent counsel, and voluntarily waive the conflict to allow [Law Firm Name] to represent both parties in these separate matters.

Sincerely,

[Attorney Name]
[Law Firm Name]

CONSENT AND WAIVER

I, [Client Name], have read the above disclosure and understand the potential conflicts of interest. I hereby give my informed consent for [Law Firm Name] to represent [Other Client Name] in the unrelated matter described above.

Signature: _____ Date: _____