

[Date]

[Former Client Name]
[Former Client Address]
[City, State, Zip Code]

Re: Conflict of Interest Waiver - [Name of Current Matter]

Dear [Name of Former Client Contact],

As you are aware, [Law Firm Name] (the "Firm") previously represented [Former Client Name] in connection with [Description of Former Matter] (the "Former Matter"). Our representation in that matter concluded on or about [Date].

The Firm has now been asked to represent [Current Client Name] in connection with [Description of New Matter] (the "Current Matter"). We have determined that the Current Matter is substantially related to the Former Matter because [briefly describe the factual or legal nexus between the two matters, ensuring no client confidences are breached].

Under applicable Rules of Professional Conduct, a lawyer who has formerly represented a client in a matter shall not thereafter represent another person in the same or a substantially related matter in which that person's interests are materially adverse to the interests of the former client unless the former client gives informed consent, confirmed in writing.

We do not believe our representation of [Current Client Name] will involve the use of any confidential information obtained during our representation of you. To ensure your interests are protected, we have implemented an ethical screen to prevent the attorneys and staff who worked on your matter from accessing files or discussing the Current Matter with those working on the new representation.

We are writing to request your formal waiver of this conflict. By signing below, you acknowledge that you have been informed of the relevant circumstances and the material risks of this representation, and that you consent to the Firm's representation of [Current Client Name] in the Current Matter.

You are encouraged to consult with independent counsel before signing this waiver.

Sincerely,

[Attorney Name]
[Law Firm Name]

ACKNOWLEDGMENT AND WAIVER

I, [Name of Authorized Representative], on behalf of [Former Client Name], have read the foregoing and hereby waive any conflict of interest and consent to [Law Firm Name] representing [Current Client Name] in the Current Matter.

Signature: _____

Title: _____

Date: _____