

[Date]

[Former Client Name]  
[Former Client Address]  
[City, State, Zip Code]

**Re: Conflict of Interest Waiver - [Current Matter Name/Description]**

Dear [Name of Contact Person]:

As you know, [Law Firm Name] (the "Firm") previously represented [Former Client Name] in connection with [Description of Former Representation]. That matter was concluded on [Date].

The Firm has now been asked to represent [Current Client Name] in connection with [Description of New Matter] (the "New Matter"). We are writing to request your consent to this representation.

Although the New Matter is not related to the work we performed for you, our ethical rules require that we obtain your informed consent because [Current Client Name] is [adverse to/involved in a transaction with] you. We do not believe that our previous representation of you will adversely affect our ability to represent [Current Client Name], nor will it compromise any confidential information we obtained while working for you.

The Firm will implement an ethical screen to ensure that no confidential information relating to your prior representation is shared with the attorneys working on the New Matter. Furthermore, we will not use any such information to your disadvantage.

By signing below, you confirm that [Former Client Name] waives any conflict of interest arising from the Firm's representation of [Current Client Name] in the New Matter. You also acknowledge that you have had the opportunity to consult with independent counsel regarding this waiver.

Please sign and return the enclosed copy of this letter to indicate your consent.

Sincerely,

[Attorney Name]  
[Law Firm Name]

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**CONSENT AND WAIVER**

On behalf of [Former Client Name], I hereby consent to the representation described above and waive any conflict of interest associated therewith.

Signature: \_\_\_\_\_

Name: [Name of Authorized Signatory]

Title: [Title]

Date: \_\_\_\_\_