

[Date]

[Former Client Name]
[Former Client Address]
[City, State, Zip Code]

Re: Conflict of Interest Waiver - [Name of Current Matter]

Dear [Former Client Name],

Our law firm previously represented you in connection with [Description of Former Matter]. This representation concluded on [Date].

We have been asked to represent [Name of Current Client] in a new matter involving [Brief Description of Current Matter]. We have determined that this new matter is not the same as, nor is it substantially related to, the legal services we previously provided to you. Furthermore, we do not believe that any confidential information obtained during our representation of you will be relevant to this new matter.

Under the Rules of Professional Conduct, we are required to obtain your informed consent to represent a new client whose interests may be adverse to yours, even on an unrelated matter. By signing this letter, you acknowledge and agree to the following:

- The firm will continue to protect your confidential information and will not use it to your disadvantage.
- An ethical screen [has been/will be] established within the firm to ensure that attorneys working on the new matter do not have access to your former files.
- You waive any conflict of interest arising from our representation of [Name of Current Client] in this specific matter.

We recommend that you consult with independent legal counsel before signing this waiver if you have any concerns regarding your rights.

If you consent to this waiver, please sign and return the enclosed copy of this letter.

Sincerely,

[Attorney Name]
[Law Firm Name]

CONSENT AND WAIVER

I, [Former Client Name], have read the above letter and understand the potential for a conflict of interest. I hereby provide my informed consent for [Law Firm Name] to represent [Name of Current Client] in the matter described above.

Signature: _____

Date: _____