

[Date]

[Former Client Name]  
[Former Client Address]  
[City, State, Zip Code]

**RE: Conflict of Interest Waiver and Ethical Wall Agreement**

Dear [Name of Contact Person],

As you are aware, [Law Firm Name] (the "Firm") previously represented [Former Client Name] in connection with [Description of Former Matter] (the "Former Matter"). This representation concluded on [Date].

The Firm has now been asked to represent [Current Client Name] in connection with [Description of Current Matter] (the "Current Matter"). We have determined that [Current Client Name]'s interests in the Current Matter are [adverse/related] to [Former Client Name].

To ensure that your confidential information remains protected and to comply with ethical obligations, the Firm has implemented a formal Information Barrier (Ethical Wall). This barrier includes the following protocols:

- **Prohibited Personnel:** [Names of Attorneys/Staff] who worked on the Former Matter are strictly prohibited from participating in the Current Matter.
- **Restricted Access:** All physical and electronic files related to the Former Matter have been restricted to prevent access by personnel working on the Current Matter.
- **Non-Disclosure:** All personnel involved in the Former Matter have been instructed not to discuss or disclose any confidential information to those working on the Current Matter.
- **Acknowledgment:** All relevant personnel have signed written acknowledgments of these restrictions.

We believe that these measures sufficiently protect your interests and that our representation of [Current Client Name] will not adversely affect the confidentiality of your information. We hereby request that [Former Client Name] waive any potential conflict of interest arising from our representation of [Current Client Name] in this specific matter.

By signing below, you acknowledge that you have been advised of the opportunity to seek independent legal counsel regarding this waiver and that you voluntarily consent to the Firm's representation of [Current Client Name] under the terms described above.

Sincerely,

[Name of Partner]  
[Law Firm Name]

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**CONSENT AND WAIVER:**

On behalf of [Former Client Name], I hereby consent to the representation described above and waive any conflict of interest associated with it.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_