

[Date]

[Beneficiary Name]

[Beneficiary Address]

[City, State, Zip Code]

Re: Estate of **[Name of Deceased]**

Dear **[Beneficiary Name]**,

I am writing to formally confirm that I represent **[Executor/Trustee Name]** in their capacity as the **[Executor/Administrator/Trustee]** of the above-referenced estate.

Please be advised that I do not represent you in this matter. My legal duties and obligations are solely to my client. While I may provide you with information or documents regarding the administration of the estate, this does not create an attorney-client relationship between us.

Because I am not your attorney, I cannot provide you with legal advice. Your interests may or may not be the same as those of my client. If you have questions regarding your rights as a beneficiary, or if you need legal advice regarding the estate planning or distribution process, I strongly recommend that you consult with your own independent legal counsel.

Nothing I say or provide to you should be considered legal advice. You should not rely on any communication from my office for the protection of your legal interests.

Thank you for your understanding.

Sincerely,

[Your Name/Law Firm Name]