

[Date]

[Employer Name]
[Employer Address]

[Employee Name]
[Employee Address]

RE: Joint Representation and Conflict of Interest Waiver

Dear [Employer Name] and [Employee Name]:

This letter confirms that [Law Firm Name] has been requested to represent both [Employer Name] ("Employer") and [Employee Name] ("Employee") in connection with [Description of Legal Matter/Lawsuit].

1. Joint Representation

While the interests of the Employer and Employee currently appear to be aligned, a conflict of interest may arise in the future. By signing this letter, both parties agree to be represented by the same legal counsel.

2. Confidentiality and Privilege

In a joint representation, there is no expectation of confidentiality between the clients. Any information shared by the Employee with the Law Firm regarding this matter may be shared with the Employer, and vice versa. However, attorney-client privilege will still apply against third parties.

3. Potential Conflicts

If a dispute arises between the Employer and the Employee (e.g., regarding the scope of employment or indemnity), the Law Firm may be required to withdraw from representing one or both parties. In such an event, each party may need to seek independent legal counsel at their own expense.

4. Consent and Waiver

By signing below, you acknowledge that you have been advised of the potential risks of joint representation, have had the opportunity to consult with independent counsel regarding this waiver, and voluntarily consent to this joint representation.

Sincerely,

[Attorney Name]
[Law Firm Name]

ACKNOWLEDGMENT AND CONSENT

I have read this letter and consent to the joint representation as described above:

[Name of Authorized Employer Representative]

Date:

[Employee Name]

Date: