

[Your Name]
[Your Title/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Address]
[City, State, Zip Code]

RE: Recommendation for Independent Counsel - [Attorney/Law Firm Name]

Dear [Recipient Name],

I am writing to formally recommend [Attorney Name] of [Law Firm Name] to serve as independent counsel for [Company Name/Project Name/Specific Matter].

In light of the potential for a conflict of interest regarding [Briefly describe the matter, e.g., the upcoming merger or internal investigation], it is imperative that we engage an outside legal representative who can provide objective, unbiased, and expert legal guidance. Having worked with [Attorney Name] previously on [Mention previous project or general reputation], I am confident in their ability to handle this matter with the highest level of integrity and professional competence.

[Attorney Name] specializes in [Area of Law] and has a proven track record of successfully navigating complex legal landscapes for clients in the [Industry Name] sector. Their independence from our current corporate counsel ensures that all parties involved receive fair representation and that the interests of [Specific Group, e.g., the Board of Directors or Minority Shareholders] are fully protected.

I strongly urge the [Board/Committee] to review [Attorney Name]'s credentials and consider them for this appointment. I have attached their professional biography and a summary of their relevant experience for your review.

Please feel free to contact me if you require any further information or wish to discuss this recommendation in more detail.

Sincerely,

[Signature]

[Your Printed Name]