

[Law Firm/Legal Organization Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Engagement for Pro Bono Legal Services - Eviction Defense

Dear [Client Name],

This letter confirms that [Law Firm/Legal Organization Name] (the "Firm") will represent you in your eviction matter regarding the property located at [Rental Property Address].

1. Scope of Representation

The Firm's representation is limited to defending you in the current eviction proceeding (Case No: [Case Number], if applicable) in [Name of Court]. This includes filing responsive pleadings, negotiating with your landlord or their counsel, and representing you at hearings or trial. This agreement does not include appeals, future litigation, or unrelated legal matters.

2. Fees and Costs

The Firm is providing these services on a pro bono basis. You will not be charged for attorney time or legal fees. However, you may be responsible for certain out-of-pocket costs, such as court filing fees or process server fees, unless a fee waiver (In Forma Pauperis) is granted by the court. We will discuss any such costs with you before they are incurred.

3. Client Responsibilities

To provide effective representation, we require your full cooperation. You agree to:

- Provide honest and complete information.
- Provide all documents related to your tenancy (leases, notices, receipts).
- Notify us immediately of any changes to your contact information.
- Attend all scheduled court dates and meetings.

4. Confidentiality

All communications between you and the Firm are confidential and protected by Attorney-Client Privilege. We will not disclose your information to outside parties without your permission, except as required by law or court order.

5. Termination of Representation

You have the right to terminate our representation at any time. The Firm may withdraw from representation if you fail to cooperate, if a conflict of interest arises, or if we determine that your claims lack legal merit.

6. Conclusion of Representation

Our representation will end automatically upon the final resolution of the eviction case, either by settlement, court judgment, or dismissal. At the conclusion of the matter, we will return any original documents to you upon request.

If you agree to these terms, please sign and return this letter.

Sincerely,

[Attorney Name]

[Title]

Client Agreement

I have read and understand the terms of this engagement letter and agree to be bound by them.

[Client Signature]

[Date]