

[Your Name/Law Firm Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Current Client Name]
[Current Client Address]
[City, State, Zip Code]

Re: Acknowledgment and Consent Regarding Potential Conflict of Interest

Dear [Current Client Name],

We are writing to formally disclose that our firm has previously represented [Former Client Name] in matters involving [Brief Description of Past Representation]. We are currently representing you in connection with [Description of Current Matter].

Under professional ethics rules, a potential conflict of interest may exist when a firm represents a current client in a matter that is related to the representation of a former client. We have reviewed the circumstances and have determined that:

- The current matter is not the same as, or substantially related to, the matter handled for the former client.
- No confidential information obtained from the former client will be used to their disadvantage or for your benefit in this matter.
- Our ability to represent you competently and diligently will not be materially limited by our responsibilities to the former client.

By signing below, you acknowledge that you have been informed of this prior representation and waive any potential conflict of interest arising from it. You also confirm that you wish for [Your Name/Law Firm Name] to continue representing you in the current matter.

Please return a signed copy of this letter to our office.

Sincerely,

[Your Signature]
[Your Printed Name]

Acknowledgment and Consent

I, [Current Client Name], have read the above disclosure regarding the firm's prior representation of [Former Client Name]. I understand the potential conflict of interest and hereby provide my informed consent for [Your Name/Law Firm Name] to represent me.

Signature: _____

Date: _____