

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: Informed Consent to Potential Conflict of Interest Regarding Lateral Hire

Dear [Client Contact Name],

The law firm of [Current Law Firm Name] ("the Firm") is writing to inform you that we are planning to hire [Name of Lateral Hire] (the "Lateral Attorney") as a [Position/Title], effective [Start Date].

The Lateral Attorney is currently employed at [Former Law Firm Name], which represents [Adverse Party Name] in the matter of [Matter Name/Case Number], in which the Firm represents you. This creates a potential conflict of interest under the Rules of Professional Conduct.

To protect your interests and maintain confidentiality, the Firm has implemented the following ethical screening measures:

- The Lateral Attorney will be prohibited from any involvement in your matter.
- The Lateral Attorney will be denied access to any physical or electronic files related to your matter.
- No member of the legal team working on your matter will discuss the case with the Lateral Attorney.
- No portion of the fee from your matter will be apportioned to the Lateral Attorney.

We believe that these procedures will ensure that your representation remains unaffected and your confidential information stays protected. We request your informed consent to this arrangement so that we may proceed with the hire while continuing to represent you.

By signing below, you acknowledge that you have been informed of the nature of the potential conflict and the measures taken to mitigate it, and you waive any conflict of interest arising from the Lateral Attorney joining the Firm.

Sincerely,

[Partner Name]

[Current Law Firm Name]

Consent and Waiver

The undersigned hereby consents to the Firm's continued representation and waives any conflict of interest as described above.

Signature: _____

Name: [Authorized Signatory Name]

Date: _____