

[Date]

[Co-Counsel Name]

[Law Firm Name]

[Address]

[City, State, Zip Code]

RE: Notice of Non-Engagement regarding [Case Name/Matter Description]

Dear [Name],

Thank you for the opportunity to discuss the potential for our firms to serve as co-counsel in the above-referenced matter.

After reviewing the case details and our recent discussions regarding the proposed litigation plan, we have determined that our respective firms hold fundamental strategic disagreements regarding the management and direction of this case. Specifically, we differ on [mention broad area, e.g., legal theories, discovery approach, or settlement posture].

Because a unified strategy is essential for the effective representation of the client, we have decided that our firm cannot accept this engagement. Consequently, no attorney-client relationship has been formed between our firm and the potential client, and we will not be participating as co-counsel.

We have not retained any confidential information provided during our preliminary discussions, and we have performed a conflict check which remains clear. We recommend that the client be advised of our decision immediately so they may proceed with your firm or seek alternative additional counsel.

We wish you the best of luck with the resolution of this matter.

Sincerely,

[Your Name]

[Your Law Firm]