Date: [Insert Date]

To: [Investigator Name/Agency]
[Address]
[City, State, Zip Code]

RE: Letter of Instruction - Investigation into Potential Fraudulent Conveyance

Dear [Investigator Name],

This letter serves as a formal instruction to conduct a comprehensive financial and asset investigation regarding [Subject Name/Entity Name]. We suspect the subject has engaged in fraudulent conveyance to avoid [Legal Judgment/Debt Obligation/Pending Litigation].

1. Subject Information:
Name: [Full Name]
DOB/Tax ID: [Details]
Last Known Address: [Address]

2. Objectives:
Please focus your investigation on the following:

- Identification of real estate, vehicles, or business interests transferred within the last [Number] months/years.
- Verification of "Insider" transfers (conveyances to family members, business partners, or shell companies).
- Analysis of "Value Received" to determine if assets were sold for significantly less than fair market value.
- Locating undisclosed bank accounts or offshore holdings.
- Identifying the current physical location and control of previously owned assets.

3. Background/Case Reference:
[Briefly describe the debt or legal claim, e.g., "The subject owes a court-ordered judgment of $X amount dated MM/DD/YYYY."]

4. Reporting and Timeline:
Please provide an interim report by [Date]. All findings must be documented in a format admissible for legal proceedings, including supporting titles, deeds, and transfer records.

5. Budget and Authorization:
You are authorized to proceed up to the amount of $[Amount]. Should the investigation require further funds, please seek written approval before proceeding.

Please confirm receipt of these instructions and provide an estimated timeline for the initial phase.

Sincerely,

[Your Name/Law Firm Name]
[Phone Number]
[Email Address]