

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Re: Status of Request for Pro Bono Legal Assistance

Dear [Applicant Name],

Thank you for contacting [Name of Law Firm/Organization] regarding your request for pro bono legal representation in the matter of [Brief Description of Legal Matter].

After reviewing the financial information you provided, we have determined that you do not meet the financial eligibility criteria required for our pro bono program. Our program is designed to provide free legal services specifically to individuals whose income and assets fall below certain established thresholds.

Because you do not meet these specific guidelines, we are unable to accept your case or represent you in this matter. Please be advised that [Name of Law Firm/Organization] does not represent you, and we will take no further action on your behalf.

Our decision is based solely on your financial eligibility and is not an opinion on the legal merits of your case. You may wish to contact the following resources for further assistance or a referral to a private attorney:

- [Local Bar Association Referral Service]
- [Alternative Legal Aid Organization]
- [Statewide Legal Help Website]

Please be aware that legal matters are often subject to strict deadlines known as statutes of limitations. If you do not take action or file necessary documents within these time limits, you may lose your right to pursue your claims. We recommend that you consult with another attorney as soon as possible to ensure your rights are protected.

We are returning all original documents you provided to us for our review.

Sincerely,

[Signature]

[Your Name/Name of Organization]

[Title]