[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Brokerage Firm Name]
[Department Name, e.g., Asset Transfer Department]
[Brokerage Address]

RE: Letter of Instruction for Securities Transfer - Account Number: [Your Account Number]

To Whom It May Concern,

This letter serves as my formal authorization and instruction to transfer the following securities from my account listed above to the account of my former spouse, as mandated by a Divorce Decree dated [Date of Decree].

Please execute a "transfer in kind" for the following assets:

- [Security Name/Ticker Symbol]: [Number of Shares/Units]
- [Security Name/Ticker Symbol]: [Number of Shares/Units]
- [Security Name/Ticker Symbol]: [Number of Shares/Units]

The recipient's information is as follows:

Recipient Name: [Former Spouse's Full Name]
Recipient Social Security Number: [Recipient SSN]
Receiving Brokerage Firm: [Name of Receiving Firm]
Receiving Account Number: [Recipient Account Number]
DTC Number (if known): [DTC Number]

Please ensure that the cost basis for these securities is transferred along with the assets. This transfer is being made pursuant to a domestic relations order and should be processed as a non-taxable event under Section 1041 of the Internal Revenue Code.

Attached is a [certified/notarized] copy of the relevant pages of the Divorce Decree for your records.

Please notify me once this transfer has been completed. If you require additional documentation, please contact me immediately.

Sincerely,

[Your Signature]

[Your Printed Name]