Date: [Insert Date]

To:
[Name of Broker/Account Executive]
[Name of Brokerage Firm]
[Brokerage Address]
[City, State, Zip Code]

Re: Letter of Instruction for Securities Transfer - Corporate Merger/Acquisition
Account Name: [Insert Account Name]
Account Number: [Insert Account Number]

Dear [Name of Broker],

This letter serves as my formal authorization and instruction to transfer the following securities held in the above-referenced account in connection with the [Merger/Acquisition] between [Name of Target Company] and [Name of Acquiring Company].

Securities to be Transferred:

- **Security Name:** [Insert Name of Stock/Security]
- **Ticker Symbol/CUSIP:** [Insert Symbol/CUSIP]
- **Number of Shares:** [Insert Number of Shares or "All Shares"]

Transfer Instructions:

Please deliver the shares mentioned above to the following recipient/exchange agent:

- **Receiving Institution:** [Insert Name of Exchange Agent or Acquiring Firm]
- **DTC Participant Number:** [Insert DTC Number]
- **Account Name:** [Insert Receiving Account Name]
- **Account Number:** [Insert Receiving Account Number]
- **Reference:** [Insert Merger Reference Code/Project Name]

Please execute this transfer effective [Insert Date or "Immediately"]. Any fees associated with this transfer should be charged to my account.

If you require further documentation or have any questions regarding these instructions, please contact me immediately at [Insert Phone Number] or [Insert Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title, if applicable]