

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Appraiser Name or Appraisal Company]
[Company Address]
[City, State, Zip Code]

Subject: Statement of Purpose for Property Appraisal

To Whom It May Concern,

I am requesting a formal appraisal for the property located at **[Full Property Address]**. The purpose of this appraisal is to determine the current fair market value of the property for the following reason:

- [Insert reason, e.g., Mortgage financing/refinancing]
- [Insert reason, e.g., Estate planning or settlement]
- [Insert reason, e.g., Pre-sale valuation]
- [Insert reason, e.g., Property tax appeal]
- [Insert reason, e.g., Legal or marital dissolution proceedings]

The intended user of this report will be [Your Name / Name of Institution]. Please ensure that the appraisal report adheres to the Uniform Standards of Professional Appraisal Practice (USPAP).

Please contact me at your earliest convenience to schedule an inspection of the property and to discuss your fee schedule.

Sincerely,

[Signature]
[Your Printed Name]