[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Surveyor Name/Company Name]
[Surveyor Address]
[City, State, Zip Code]

RE: Letter of Instruction for Estate Subdivision and Boundary Delineation

Dear [Surveyor Name],

I am writing to formally instruct you to perform a professional land survey and subdivision for the estate property located at [Insert Property Address or Legal Description/Parcel Number].

The objective of this assignment is to subdivide the aforementioned estate into [Number] individual lots as per the attached preliminary sketch/plan. Your services shall include, but are not limited to:

- **Boundary Survey:** Verification and marking of the external perimeter boundaries of the entire estate.
- **Internal Delineation:** Setting of permanent markers and monuments for each new internal lot boundary.
- **Topographical Features:** Identification of existing structures, access roads, and major utility points.
- **Reporting:** Preparation of a certified Survey Plan and a metes and bounds description for each subdivided lot suitable for legal registration.

Please ensure that all work complies with [Insert Local County/State] zoning regulations and land use requirements. I have attached the following documents to assist your work:

- Copy of the existing Title Deed
- Preliminary subdivision layout
- [Any other relevant documents]

Please provide a formal quote and an estimated timeline for the completion of this project. Once the quote is approved, you may commence the fieldwork immediately.

Thank you for your assistance. Please contact me if you require further clarification or access to the property.

Sincerely,

[Your Signature]

[Your Printed Name]