[Date]

[Alternate Payee Name]
[Address Line 1]
[Address Line 2]

RE: Final Segregation of Assets - [Plan Name]

Dear [Alternate Payee Name],

This letter serves as formal notification that the segregation of assets from the retirement account of [Participant Name] has been completed in accordance with the Qualified Domestic Relations Order (QDRO) approved on [Date of Order Approval].

The following actions have been finalized:

- **Total Amount Segregated:** $[Amount]
- **Date of Valuation:** [Date]
- **Account Number:** [New Account Number for Alternate Payee]

These funds have been transferred into a separate account in your name. You now have full investment control and distribution rights over this account, subject to the terms of the Plan and Internal Revenue Service regulations.

You will receive a separate welcome package via mail containing your login credentials and instructions on how to manage your account online. Please review your beneficiary designation forms as soon as possible to ensure your records are up to date.

If you have any questions regarding your new account or the transfer process, please contact the Plan Administrator at [Phone Number].

Sincerely,

[Signature]
[Name of Plan Administrator/Representative]
[Title]

cc: [Participant Name]
[Legal Counsel, if applicable]