

[Your Name/Law Firm Name]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email]

[Date]

[Guardian Ad Litem Name]
[Address]
[City, State, Zip Code]

RE: [Case Caption/Style]
Case No: [Court Case Number]
Subject: Letter of Instruction Regarding Relocation Request

Dear [Guardian Ad Litem Name],

You have been appointed by the Court to represent the best interests of the minor child(ren), [Child's Name(s)], in the above-referenced matter. This letter serves as a formal instruction regarding your investigation into the pending Request for Relocation filed by [Petitioner/Parent Name].

Specifically, the Court requires your investigation and subsequent report to address the following issues regarding the proposed move to [Proposed City/State]:

- The nature, quality, and involvement of the child(ren)'s relationship with both the relocating and non-relocating parent.
- the age, developmental stage, and needs of the child(ren) and the impact the relocation will have on their physical, educational, and emotional development.
- The feasibility of preserving the relationship between the non-relocating parent and the child(ren) through suitable visitation arrangements.
- The child(ren)'s preference, taking into consideration their age and maturity.
- The reasons each parent is seeking or opposing the relocation and whether the move is sought in good faith.
- The enhancement of the quality of life for both the parent seeking relocation and the child(ren), including financial, emotional, or educational opportunities.

Please find enclosed the following documents to assist in your review:

- Petition for Relocation / Response to Petition
- Current Custody/Parenting Time Order
- Proposed Parenting Plan and Travel Schedule
- [Other Relevant Documents, e.g., School Records, Job Offer Letter]

The next scheduled court hearing is on [Date]. We request that your written report and recommendations be filed with the Court and served upon all parties no later than [Date].

Should you require interviews with specific witnesses or additional documentation, please contact my office immediately.

Sincerely,

[Your Signature]

[Your Printed Name]