

[Date]

[Name of Guardian Ad Litem]

[Address line 1]

[Address line 2]

[City, State, Zip Code]

RE: Case Number: [Insert Case Number]

In the Matter of the Adoption of: [Insert Child's Name]

Dear [Name of Guardian Ad Litem],

This letter serves as a formal instruction for you to conduct an Adoption Suitability Study (Home Study) regarding the prospective adoptive parent(s), [Name of Petitioner 1] and [Name of Petitioner 2], in relation to the above-referenced case.

We request that your study and subsequent report address the following areas:

- The physical and emotional health of the prospective parent(s).
- The safety and stability of the home environment.
- The financial ability of the petitioner(s) to support the child.
- Background checks and criminal history clearances.
- The quality of the relationship between the petitioner(s) and the child.
- The overall suitability of the placement in meeting the best interests of the child.

Please contact the petitioners at [Phone Number] or [Email Address] to schedule the necessary interviews and home visits. Attached are copies of the initial petition and relevant court orders for your file.

We request that the completed written report be submitted to the Court and all parties of record by [Insert Due Date].

Thank you for your assistance in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Capacity]