

[Your Name/Law Firm Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Guardian Ad Litem Name]

[Address]

[City, State, Zip Code]

RE: Letter of Instruction regarding Paternity Investigation

Case Name: [Case Name, e.g., Smith v. Jones]

Case Number: [Court Case Number]

Child(ren): [Child's Full Name(s) and Date(s) of Birth]

Dear [Guardian Ad Litem Name],

You have been appointed by the Court as the Guardian Ad Litem (GAL) to represent the best interests of the minor child(ren) in the above-referenced matter. The primary focus of this investigation involves a dispute regarding the legal and/or biological paternity of the child(ren).

To assist in your investigation and subsequent report to the Court, we request that you focus on the following instructions:

1. **Verification of Parentage:** Please review all existing birth certificates, voluntary acknowledgments of paternity, or previous court orders regarding the legal fatherhood of the child.
2. **Genetic Testing Coordination:** Facilitate and oversee the court-ordered DNA testing for all involved parties (the child, the mother, and the putative father). Please ensure all parties comply with the testing schedule.
3. **Interviews:** Conduct interviews with the mother, the putative father, and any other parties claiming parental rights to understand the history of the relationship and the child's current living situation.
4. **Child's Attachment:** Observe and evaluate the existing relationship and bond between the child and the parties involved in the dispute.
5. **Collateral Contacts:** Contact relevant third parties, such as medical providers, school officials, or family members, who may have knowledge regarding the child's care and the identity of the parental figures in the child's life.
6. **Recommendations:** Provide a written recommendation to the Court regarding the legal adjudication of paternity and how such a determination impacts the best interests of the child, including custody and visitation rights.

Enclosed are relevant pleadings and documents currently on file with the Court for your review. Please notify our office of any scheduled interviews or site visits.

We look forward to receiving your preliminary findings by [Insert Date, if applicable].

Sincerely,

[Your Signature]

[Your Printed Name]