

[Law Firm Name]  
[Address]  
[City, State, Zip Code]  
[Phone Number]  
[Date]

[Client Name]  
[Inmate ID Number, if applicable]  
[Facility Name/Address]

**RE: PRO BONO ENGAGEMENT FOR POST-CONVICTION RELIEF**

Dear [Client Name],

This letter confirms that [Law Firm Name] ("the Firm") will represent you in your petition for post-conviction relief regarding your conviction in [Case Name/Number]. This representation is provided on a pro bono basis, meaning the Firm will not charge you for legal fees.

**1. Scope of Representation**

The Firm's services are limited to [specific tasks, e.g., investigating potential claims, filing a Rule 32 petition, or appealing a specific denial]. This agreement does not cover future appeals, civil litigation, or unrelated criminal matters unless a new agreement is signed.

**2. Costs and Expenses**

While the Firm will not charge for attorney time, you may be responsible for third-party costs such as expert witness fees, private investigators, or transcript costs, unless the Firm specifically agrees in writing to waive or cover these expenses.

**3. Client Cooperation**

You agree to provide truthful information, respond to inquiries promptly, and notify the Firm of any changes in your location or status. Failure to cooperate may result in the Firm withdrawing from your case.

**4. Confidentiality**

All communications between you and the Firm are protected by Attorney-Client Privilege and will remain confidential, subject to the Rules of Professional Conduct.

**5. Termination**

Either party may terminate this relationship at any time by providing written notice, subject to court approval where required.

Please sign below to indicate your agreement with these terms.

Sincerely,

[Attorney Name]  
[Law Firm Name]

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**CLIENT ACCEPTANCE**

I have read this letter, understand its terms, and agree to them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_