Date: [Insert Date]

To: [Name of Investigator/Agency]
[Company Name]
[Address]
[City, State, Zip Code]

RE: Letter of Instruction for Post-Judgment Asset Search

Judgment Creditor: [Your Name or Company Name]
Judgment Debtor: [Name of Individual or Entity]
Case Number: [Insert Court Case Number]
Judgment Amount: $[Insert Dollar Amount]

Dear [Contact Name],

This letter serves as formal instruction to conduct a comprehensive post-judgment asset recovery search regarding the debtor identified above. A final judgment was entered in my favor on [Date] in the [Name of Court]. To date, the judgment remains unsatisfied.

Please perform an investigation to identify any and all seizable assets, including but not limited to:

- Real property and recorded land interests;
- Bank accounts, brokerage accounts, and liquid financial holdings;
- Business ownership interests, partnerships, or corporate affiliations;
- Vehicles, aircraft, or watercraft;
- Employment information and sources of income for wage garnishment;
- Hidden or transferred assets (fraudulent conveyances).

Special Instructions: [e.g., Focus on specific states, search for aliases, or look for specific business ties].

Upon completion of your search, please provide a detailed report outlining your findings and the documentation required for my legal counsel to proceed with writs of execution or garnishment. Your fees for this service are agreed upon at $[Amount] as per our previous communication.

Please confirm receipt of this instruction and provide an estimated timeline for the final report.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]