Date: [Insert Date]

To: [Name of Investigator/Forensic Accountant]
[Firm Name]
[Address]
[City, State, Zip Code]

RE: Letter of Instruction for Marital Asset Investigation
Case Name: [Petitioner Name] vs. [Respondent Name]
Case Number: [Insert Case Number]

Dear [Name of Professional],

I am writing to formally instruct you to conduct a comprehensive investigation and forensic analysis of the marital assets and financial interests pertaining to the above-referenced dissolution of marriage matter.

1. Objective
The primary objective of this engagement is to identify, value, and categorize all community, marital, and separate property to ensure an equitable distribution of assets.

2. Scope of Work
Your investigation should include, but is not limited to, the following:

- Identification of all bank accounts, investment portfolios, and retirement accounts.
- Tracing of funds to determine the characterization of assets (separate vs. community).
- Verification of real estate holdings and associated mortgage liabilities.
- Valuation of business interests and professional practices.
- Analysis of lifestyle and historical spending to identify potential undisclosed income or waste of marital assets.
- Search for hidden or transferred assets, including offshore accounts or cryptocurrency.

3. Period of Investigation
The relevant period for this investigation is from [Date of Marriage] to [Date of Separation/Current Date].

4. Documentation
Accompanying this letter are initial financial disclosures and tax returns. Please advise if additional subpoenas or authorizations are required to obtain records from third-party institutions.

5. Reporting and Deadlines
Please provide a preliminary report of your findings by [Insert Date]. A final sworn expert report suitable for court submission will be required by [Insert Deadline].

6. Communication
All communications regarding this matter should be directed to my legal counsel at [Law Firm Name] to maintain attorney-client privilege where applicable.

Please acknowledge receipt of these instructions and provide an estimate of the required retainer and total fees for this engagement.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]