Date: [Insert Date]

To: [Investigator/Agency Name]
Address: [Investigator Address]
City, State, Zip: [City, State, Zip]

RE: Letter of Instruction for Asset Investigation - [Subject Name/Entity Name]

Dear [Contact Person Name],

This letter serves as a formal instruction to conduct a comprehensive investigation into the real property and tangible assets of the following subject:

- **Subject Name:** [Full Name or Business Name]
- **Tax ID / SSN:** [Insert if available]
- **Date of Birth/Incorporation:** [Insert if available]
- **Last Known Address:** [Insert Address]

1. Scope of Work: Real Property
Please identify all real estate holdings currently or previously owned by the subject, including but not limited to:

- Residential, commercial, and industrial properties.
- Vacant land and agricultural holdings.
- Current market value estimates and encumbrances (liens, mortgages).
- Recent property transfers or quitclaim deeds.

2. Scope of Work: Tangible Assets
Please identify significant physical assets, including but not limited to:

- Motor vehicles, motorcycles, and recreational vehicles.
- Watercraft, boats, and aircraft.
- Heavy machinery or business equipment.
- High-value personal property registered in public records.

3. Reporting and Timeline
Please provide a written report detailing your findings by [Insert Deadline Date]. The report should include copies of titles, deeds, or registration documents where applicable. All investigations must be conducted in compliance with state and federal privacy laws.

4. Fees and Authorization
You are authorized to proceed with this investigation for a fee not to exceed $[Insert Amount] without prior written approval. Please acknowledge receipt of these instructions and confirm your estimated delivery date.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Company/Title]
[Your Phone Number]