

[Your Name/Law Firm Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Email]

[Date]

[Expert Name]

[Expert Title/Company]

[Address]

[City, State, Zip Code]

RE: Letter of Instruction - Forensic Document Examination

Matter: Estate of [Deceased Name], Deceased

Case Number: [Case Number, if applicable]

Dear [Expert Name],

I am writing to formally instruct you to act as an independent handwriting expert in the above-referenced matter. We require your professional opinion regarding the authenticity of a signature on a Disputed Document.

1. Background

The deceased, [Deceased Name], died on [Date of Death]. A document dated [Date of Will] has been propounded as the Last Will and Testament. The validity of this document is currently being challenged on the grounds that the signature is not that of the deceased.

2. Documents Provided

The following documents are enclosed for your examination:

- **Exhibit A (The Questioned Document):** The original [or high-resolution copy] of the Last Will and Testament dated [Date].
- **Exhibit B (Reference/Known Samples):** [List items such as signed checks, contracts, or letters] confirmed to have been signed by the deceased between the years [Year] and [Year].

3. Scope of Work

You are requested to perform a detailed comparative analysis between the signature on the Questioned Document and the Reference Samples. Specifically, please address the following:

- Whether the signature on Exhibit A was authored by the same individual who signed the documents in Exhibit B.
- Whether there are indications of forgery, tracing, or simulation.
- Your level of certainty based on the standard scale of conclusions for document examiners.

4. Formal Report

Please provide a written report detailing your findings. The report should include your methodology, a description of the equipment used, and clear photographic comparisons where appropriate. This report must be suitable for use in court proceedings.

5. Timeline and Fees

Please confirm receipt of these instructions and provide an estimated date for the completion of your report. As previously agreed, your fee for this initial assessment is [Amount].

Please contact me immediately if you require further information or additional reference samples.

Yours sincerely,

[Signature]

[Your Printed Name]