

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Probate Referee Name]
[Probate Referee Address]
[City, State, Zip Code]

RE: Amended Letter of Instruction

Estate of: [Deceased Person's Full Name]

Case Number: [Court Case Number]

County: [Name of County]

Dear [Probate Referee Name],

I am writing to provide an Amended Letter of Instruction regarding the appraisal of assets for the above-referenced estate.

The purpose of this amendment is to correct errors or omissions found in the initial Inventory and Appraisal submitted on [Date of Original Submission]. Specifically, the following corrections have been made:

- [Correction 1: e.g., Corrected legal description for real property located at Address]
- [Correction 2: e.g., Revised account balance for Bank Name, Account Ending in XXXX]
- [Correction 3: e.g., Addition of omitted asset: Describe Asset]

Please find enclosed the following documents:

1. An updated/corrected Inventory and Appraisal form (Attachment 2).
2. Supporting documentation for the corrected values or descriptions (e.g., bank statements, deeds).

I kindly request that you review these corrections and provide an updated appraisal for the probate court. If there are additional fees associated with this amendment, please advise so that payment can be remitted promptly.

Thank you for your assistance in this matter. Please contact me if you require any further information.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title: e.g., Executor / Administrator / Attorney for the Estate]