

[Your Name/Law Firm Name]

[Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Name of Court Clerk]

[Name of Court]

[Court Address]

[City, State, Zip Code]

RE: [Case Name]; Case No. [Case Number]

**SUBJECT: INSTRUCTION FOR SEALING OF DOCUMENTS REGARDING
WHISTLEBLOWER IDENTITIES**

Dear Clerk of the Court,

Pursuant to the Order granted by the Honorable [Judge's Name] on [Date of Order], I am submitting the enclosed documents for filing under seal.

The enclosed materials, specifically [List Specific Document Titles], contain the sensitive and confidential identities of whistleblower(s) protected under [Cite Specific Statute or Rule, e.g., Section 3730(b) of the False Claims Act].

In accordance with the Court's instructions, please perform the following:

- File the original, unredacted versions of these documents strictly under seal.
- Ensure these documents are not made available to the public or accessible via the electronic filing system (CM/ECF) public terminal.
- Place the documents in an envelope marked: "SEALED BY ORDER OF THE COURT - CONFIDENTIAL - DO NOT OPEN."
- File the accompanying redacted versions on the public docket as provided.

Please return a file-stamped copy of this letter and the redacted cover pages in the enclosed self-addressed, stamped envelope.

Should you have any questions regarding this filing, please contact my office immediately at [Phone Number].

Sincerely,

[Signature]

[Printed Name]

Counsel for [Party Name]