

[Current Date]

[Escrow Agent Name]

[Financial Institution/Company Name]

[Address Line 1]

[Address Line 2]

RE: Letter of Instruction for Disbursement of Funds - Escrow Agreement [Reference Number]

To [Name of Contact Person or Escrow Officer],

Pursuant to the Escrow Agreement dated [Date of Agreement] by and between [Party A Name] and [Party B Name], this letter serves as a formal instruction for the final release and disbursement of the funds currently held in the trust account [Account Number].

The conditions for the release of these funds have been satisfied. Please disburse the total amount of \$[Amount] as follows:

Payee Name: [Recipient Name]

Bank Name: [Recipient Bank]

Account Number: [Recipient Account Number]

Routing Number: [Recipient Routing Number]

Reference Memo: [Reference Details]

Please provide a final statement of account showing the disbursement and the closing of the escrow file.

By signing below, the undersigned parties authorize and direct this disbursement in accordance with the terms of the Escrow Agreement.

Sincerely,

[Authorized Signature - Party A]

[Printed Name and Title]

[Date]

[Authorized Signature - Party B]

[Printed Name and Title]

[Date]