

PARTIAL RELEASE OF MECHANICS LIEN

Date: [Date]

To: [Name of Property Owner/Recorder of Deeds]

Address: [Street Address, City, State, Zip Code]

RE: Partial Release of Lien for [Project Name/Property Description]

Lien Information:

Original Lien Claimant: [Your Name or Company Name]

Original Lien Date: [Date Lien was Filed]

Recording Information: [Book/Page or Instrument Number]

Property Address: [Full Legal Description of Property]

The undersigned Lien Claimant, in consideration of the payment of \$[Amount Paid], the receipt of which is hereby acknowledged, does hereby partially release and discharge the mechanics lien previously filed against the above-described property.

This partial release applies only to work performed and materials supplied through [Date] and for the specific amount stated above. This document does not constitute a full release of the total lien claim. The Lien Claimant expressly reserves all rights to the remaining balance of \$[Remaining Balance] due for work performed or materials furnished on said project.

The [County Recorder/Clerk] is hereby authorized and instructed to note this partial release upon the official records where the original lien is recorded.

Signature of Claimant: _____

Printed Name: [Name]

Title: [Title, if applicable]

Company: [Company Name]

NOTARY ACKNOWLEDGMENT

State of [State]

County of [County]

Subscribed and sworn to (or affirmed) before me this [Day] day of [Month], [Year], by [Name of Signer].

Notary Public signature

(Seal)