

[Your Law Firm Name]
[Street Address]
[City, State, Zip Code]
[Phone Number]
[Date]

[Medical Provider Name]
[Billing Department]
[Street Address]
[City, State, Zip Code]

RE: Status Update on Letter of Protection (LOP)

Patient Name: [Patient Full Name]
Date of Birth: [DOB]
Date of Incident: [Date of Accident/Injury]
Our File Number: [Internal Case Number]

Dear Billing Department,

This letter is to provide a status update regarding the personal injury claim for the above-referenced patient. Our firm continues to represent the patient for injuries sustained in the incident mentioned above.

The current status of the case is as follows: **[Select: In Litigation / In Negotiations / Awaiting Medical Records / Pending Settlement]**.

We confirm that the Letter of Protection (LOP) remains in effect. We request that you continue to hold all outstanding balances related to this patient's treatment pending the final resolution of their legal claim. Please ensure that no accounts related to this matter are sent to collections or reported to credit bureaus while this LOP is active.

If there have been any changes to the total balance owed or if new services have been rendered, please forward the updated itemized billing statement to our office at your earliest convenience.

We will notify you immediately once the case has been resolved and funds are available for distribution. Thank you for your continued cooperation and for providing medical care to our client.

Sincerely,

[Your Signature]
[Printed Name]
[Title]