

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Notice of Final Pro Rata Distribution Payment - [Estate/Company Name or Case Reference]

Dear [Recipient Name],

Please find enclosed a check representing the final pro rata distribution payment regarding the above-referenced matter.

This payment has been calculated based on the total remaining assets available for distribution, divided proportionately among all approved claimants in accordance with [Legal Agreement/Court Order/Plan of Liquidation].

Distribution Details:

- **Total Allowed Claim Amount:** \$[Amount]
- **Distribution Percentage:** [Percentage]%
- **Final Payment Amount:** \$[Amount]
- **Check Number:** [Check Number]

This constitutes the final payment to be issued. With this distribution, the [Estate/Liquidation/Trust] is now considered fully administered and will be formally closed. No further payments or claims will be processed.

Please ensure that you deposit or cash this check promptly. If the check is not processed within [Number] days, the funds may be handled in accordance with local unclaimed property laws.

If you have any questions regarding this final distribution, please contact [Contact Person/Department] at [Phone Number] or [Email Address].

Sincerely,

[Authorized Signature]
[Name of Sender]
[Title/Capacity]