

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Notice of Withdrawal of Counsel and Status of Letter of Protection (LOP)

Dear [Client Name],

Please be advised that [Law Firm Name] is formally withdrawing as your legal counsel regarding your personal injury claim, effective [Date]. We will no longer be representing your interests or communicating with insurance carriers on your behalf after this date.

Status of Letter of Protection (LOP):

During our representation, this firm issued Letters of Protection (LOP) to the following medical providers:

- [Medical Provider Name 1]
- [Medical Provider Name 2]
- [Medical Provider Name 3]

Please be aware that our withdrawal **does not** cancel your financial responsibility to these providers. While the LOP originally directed payment from a future settlement, you are now personally responsible for ensuring these bills are paid or that your new attorney issues updated LOPs to these facilities. We will notify these providers that we are no longer representing you.

Next Steps:

Your file is available for pick-up at our office, or we can forward it to your new attorney upon receipt of a signed authorization. We strongly recommend that you retain new legal counsel immediately to avoid missing any court deadlines or the Statute of Limitations, which expires on [Date].

Sincerely,

[Attorney Signature]

[Attorney Name]

[Law Firm Name]